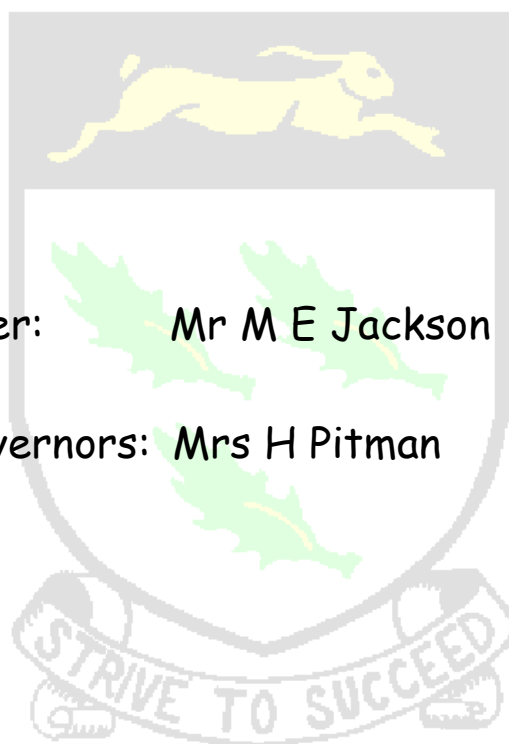


THE HOLLINS TECHNOLOGY COLLEGE

INFORMATION FOR PARENTS

Headteacher: Mr M E Jackson

Chair of Governors: Mrs H Pitman



Hollins Lane
ACCRINGTON
BB5 2QY

Tel: 01254 233500

PROSPECTUS 2008-2009

LIST OF CONTENTS

	<u>Page</u>
Term Dates	3
Uniform	3/4
Uniform Suppliers	4
Admissions	5
Pupil attendance	5
School Times / School Day	6
Absence from School	6
School Meals	6
School Buses	7
Security	7
Teaching & Learning - KS3 & KS4	8/9
Special Educational Needs	9
Children with Disabilities	9
Gifted, Able & Talented	10
Religious Education	10
Sex Education	10
Homework	11
Charges for School Activities	12
Links with Parents	13
Contacts	13
Assessment and Reporting to Parents	13
Assessment Calendar	14
GCSE Results 2008	15
Comparative Results	16
End of Key Stage 3 results - Core Subjects - School Results	16
End of Key Stage 3 results - Core Subjects - National Results	16
End of Key Stage 3 results - Other National Curriculum subjects	16
School Profile	17
Further information	17



TERM DATES

AUTUMN TERM 2008

Staff Day	Tuesday 2 September
Term starts	Wednesday 3 September
Half-term break	27 October - 3 November (incl)
Staff Day	Monday 3 November
Term ends after school on	Friday 19 December

SPRING TERM 2009

Term starts on	Monday 5 January
Half-term break	16 - 20 February (inclusive)
Term ends after school on	Thursday 2 April
Staff Day	Friday 3 April

SUMMER TERM 2009

Term starts on	Monday 20 April
May Day	Monday 4 May
Half-term break	25 - 29 May (inclusive)
Term ends after school on	Friday 17 July

UNIFORM

The uniform is straightforward and kept as inexpensive as possible. Parents are urged to encourage their children to take pride in their personal appearance. Pupils who fail to wear the correct uniform may be sent home to change. Ear-rings, studs, bracelets and other forms of jewellery are a hazard in practical classes and are not allowed in school. Should you wish your child's ears, or other body parts, pierced, please ensure that this is done in plenty of time for jewellery to be removed for school. For Health & Safety reasons your child will not be allowed to remain in school with this in place.

Extreme hairstyles can be both a distraction and intimidating and therefore hairstyles should be appropriate for school. **Tram lines or any other design cut into short hair are not allowed.** Denims and jeans are NOT PERMITTED, nor are thin "jackets", or hooded tops, as a substitute for proper outdoor coats. Pupils must wear **plain** black school shoes - trainers are not acceptable (black velcro-fastening trainer style shoes are also not acceptable)

CURRENT UNIFORM LIST

TROUSERS (BOYS)	Black "school" trousers.
TROUSERS (GIRLS)	Black "school" tailored trousers.
SKIRT	Years 7-11: <u>Knee length</u> , black box pleated skirt.
SHIRT	Year 7-10 Official Hollins logo white polo shirt. Year 11 Official Hollins logo blue polo shirt. Year 11 (Prefect) Official Hollins logo red polo shirt.
SWEATSHIRTS	Year 7-10 Black embroidered "Hollins" sweatshirt Year 11 Blue embroidered "Hollins" sweatshirt
SOCKS	- with skirts White. Black tights may be worn as an alternative. - with trousers Black.
SHOES	Plain black "school" shoes only. (Black velcro-fastening trainer style shoes are not acceptable). Shoes laces must be plain black.
OUTDOOR COATS	Outdoor coats should be plain in colour i.e. not patterned and without large logos. No casual jackets, hooded tops or any other outer garment made from sweatshirt material.
P.E. UNIFORM (GIRLS)	Plain white "Hollins" sports logo polo shirt Black kilt/P.E. skirt <u>PLAIN</u> black shorts (optional) Black PE knickers White socks Trainers Towel
P.E. UNIFORM (BOYS)	Reversible yellow/black Plain black "Hollins" sports logo polo shirt Two pairs <u>PLAIN</u> black football shorts One pair of black socks (football hose) One pair black/white pumps or training shoes One pair football boots Towel

NOTE: As an optional extra predominantly black track suits may be worn for outdoor P.E. at the teacher's discretion.

If a headscarf is worn, it must be either plain black or white and it must not cover the school badge on the sweatshirt.

SCHOOL UNIFORM SUPPLIERS: Abbey Street Shopping Centre, t/a VIJ Bros., 2-4 Abbey Street, Accrington (next to main Post Office)

ALL UNIFORM BROUGHT INTO SCHOOL SHOULD BE MARKED CLEARLY WITH THE OWNER'S NAME

ADMISSIONS

The number of pupils admitted to the school in September 2008 was 153. The total number on roll (September 2008) was 760.

For the September 2008 intake there was a major change to secondary school admission policies in Lancashire. The School Admissions Code now prohibits 'first preference first' policies (which were previously used by most Lancashire schools). All Lancashire secondary schools now have equal preference admission policies.

Places are allocated in accordance with criteria for community schools in Lancashire.

The following priorities apply:-

- i. Children in public care (children looked after)
- ii. Siblings of children already attending the school at the time of transfer
- iii. Children whom the county council accepts have exceptionally strong medical, social or welfare reasons for admission
- iv. Geographical location.

Parents of pupils who wish to transfer their children to The Hollins after 1 September in Year 7 should contact Dr Butterfield at the school requesting a place.

ATTENDANCE

Absences	2007-2008
Authorised	6.0
Unauthorised	2.0
% Attendance	92.0

Please note that the Education Regulations state that "a pupil must not be granted more than two weeks leave of absence in any year, save in exceptional circumstances".

It is extremely important that children attend school every day if they are to achieve their potential. We would ask parents that if at all possible holidays are arranged during school holidays. In accordance with government guidelines the school's policy at KS3 is to exercise discretion in authorising up to ten days holiday if certain criteria are met. At KS4 parents are strongly advised against taking pupils on holiday. GCSE modules now take place throughout Years 10 and 11 in many subjects. Taking pupils out of school during term time can seriously jeopardise their results. We will only authorise holidays for pupils in those years under exceptional circumstances. Pupils taking holidays in term time must catch up on any work missed.

If a pupil is absent for any reason parents are asked to telephone school by 9.30a.m. If the school has not been informed we will try to contact you to ascertain the reason for absence (please do try to contact us first!) If an absence is likely to be prolonged parents should contact school so that work can be provided.

SCHOOL TIMES

The school day starts promptly at 8.45am and ends at 3.00pm. A Headteacher's detention is held on Fridays from 3.00pm to 4.00pm. Departments may hold detention on other days. All pupils given an after-school detention are given at least 24 hours written notice so that they can inform their parents.

THE SCHOOL DAY

Morning Session:	
8.45am	Registration/Tutor Time
9.00am	Period One
10.00am	Period Two
11.00am	Break
11.15am	Period Three
12.15pm	Period Four
1.15pm	Lunch
Afternoon Session:	
2.00pm	Period Five
3.00pm	End of School

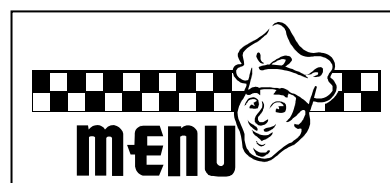
SCHOOL MEALS

Breakfast is served from 8.15am to 8.40am daily.

Break is from 11.00am to 11.15am.

Lunch - Pupils are timetabled for lunch from 1.15pm to 2.00p.m. Our newly refurbished dining areas provide a wide range of hot and cold snacks and meals which meet the new nutritional guidelines for Healthy Eating. We have introduced a 'biometric' fingerprint cashless system which allows parents to pay in advance by cheque or cash, which is recommended as a means of reducing the time your child needs to queue at break and lunchtime. Alternatively pupils may "top up" their account on a daily basis. Provision is made for pupils who bring their own lunches to eat them in a supervised setting.

Qualifying parents whose children are eligible for a free school meal are encouraged to apply for this provision via the school or from the Area Education Office and The Globe.



THE HOLLINS TECHNOLOGY COLLEGE "OFFICIAL" BUSES

1. WITHIN GROVE

Leaves Spouthouse Lane 8.12a.m., Griffin's Head 8.13 a.m., Within Grove 8.18 a.m., Avenue Parade 8.28 a.m., arrive at school 8.35 a.m.

2. FERN GORE

Junction Pendleton Avenue/Richmond Road 8.17 a.m., Fern Gore shops at 8.22 a.m., Belfield Road,/Nuttall Street at 8.28 a.m., arrive at school 8.35 a.m.

At the end of the school day the Within Grove and Fern Gore buses leave school and travel along the routes shown - in reverse direction.

Pupils from the Church area should catch the normal service bus to the Bus Station to connect with the school bus.

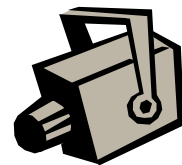
Parents who have a particular query should contact the bus service directly.

Parents should note that at the time of press discount passes may not be used on school buses.



SECURITY

The Governors of The Hollins are committed to providing a safe environment for all its pupils and staff. Security cameras, both internally and externally, record events in key areas of the school. A warning that CCTV is in operation is displayed on entry to the school. The school has security fencing to the rear of the buildings.



All visitors to the school report to the school office and details of the visit are logged.

A fire routine and evacuation of the school in emergency situations is displayed in every teaching area. A fire practice is part of the school's routine.

The lunchtime pass system for all pupils wishing to go home at lunchtime is now in place. The pass bears a photograph of the pupil, their name and emergency contact details of the school.



TEACHING AND LEARNING

The curriculum at The Hollins is constantly under review to ensure that pupils have access to the widest range of opportunities available to prepare them for adult life. All National Curriculum subjects are taught in both Key Stages and a number of Optional Subjects, including an increasingly wide range of vocational subjects, are offered in Years 10 and 11.

"Specialist school status in technology has given the curriculum flexibility. It has had a significant impact on providing opportunities for all students to take courses which match their needs and interests". (Ofsted 2007).

Pupils are placed in teaching groups at the start of Year 7 based on the KS2 SATS results and our own tests carried out in school. Pupils are taught in mixed ability groups for design and technology, physical education and science and in ability sets for all other subjects. Groupings are reviewed regularly to ensure that children are in a group appropriate to their ability.

Key Stage 3:

Pupils study English, mathematics, science, French, design and technology, geography, history, art, music, drama, physical education, religious education, citizenship and ICT. A second language is offered to most pupils from year 9. Learning to Learn is a new subject which has been successfully introduced in the last two years into year 7.

Key Stage 4

All pupils study English Language, English Literature, mathematics, religious education, citizenship, science, design and technology and physical education. In addition pupils choose three subjects from the following list of options:

GCSE:

Art

Drama

French

Geography

History

ICT

Music

PE

Spanish

Psychology



Applied GCSE:

Business Studies (Double Option)

Engineering (Double Option)



Current Vocational options:

Building Craft Occupations NVQ Level 1

National Certificate in ICT

BTEC 1st Diploma in Performing Arts - Drama

Child Development

Asdan Youth Award



We work in collaboration with schools and colleges in our Travel to Learn area to offer an increasingly broad range of specialist courses at Key Stage 4. In September 2008 we have pupils travelling across Hyndburn to study; Law GCSE, animation GCSE, health & social care

(BTEC First Certificate), construction GCSE, dance GCSE, public services (BTEC First Certificate), award in girls football, Junior Sports Leadership Wward, beauty NVQ Level 1, Ju-Jitsu and self defence, young apprenticeship in construction and creative and media diploma.

All pupils in both Key Stages are provided with personal, social and health education covering issues such as careers education, study skills, sex education, drugs education, economic awareness, social responsibility and bullying as well as elements taught during tutor periods, across the curriculum and through visits from outside agencies.

Literacy and numeracy are taught across the curriculum with special provision for pupils who experience difficulties in these areas.

SPECIAL EDUCATIONAL NEEDS

"The support for students with learning difficulties and/or disabilities is outstanding".
Quote from Ofsted 2007:

We recognise that some pupils experience learning difficulties and we do our utmost to address these.

The Special Educational Needs Co-ordinator is Mrs. L. Libberton.

The SEN policy and handbook provides details of the way the school identifies, assesses and supports the pupils with special educational needs.

The special needs department comprises: SENCO, two higher level Teaching Assistants and nine full time Teaching Assistants working with individual pupils and supporting within the classroom. One of the Teaching Assistants is employed to assist the SENCO to support ethnic minority pupils.

At the time of writing there are 51 pupils who have a statement of Special Educational Needs. Additional pupils receive support for a variety of educational, social and behavioural needs.

CHILDREN WITH DISABILITIES

The school is committed to inclusion, to prevent disabled children being treated less favourably than other pupils. The school aims to be an accessible place for all people, whatever their age, ability race culture or gender.

The school has an accessibility plan covering future policies for increasing access to the school for pupils with disabilities and a Disability Equality Scheme both required by the Disability Discrimination Act and available to view on request. These policies are both reviewed on a regular basis.

GIFTED, ABLE & TALENTED

Pupils who achieve high standards across the curriculum or in particular subjects are monitored and encouraged to extend their learning. There is a wide range of enrichment activities to allow pupils to extend their knowledge and understand in a range of curriculum areas.

A range of projects across the curriculum have involved pupils in extension activities within school and in partnership with other local schools. Extra-curricular provision further enhances these opportunities in many subjects e.g. literacy summer school, maths, history, and art exhibition at the Haworth Art Gallery; maths club, science, multicultural events. Information, advice and guidance is provided for pupils and links with higher and further education are well established.

RELIGIOUS EDUCATION

The school follows the Lancashire agreed syllabus for religious education. The school aims to help pupils understand, reflect on and affirm their own beliefs and values by exploring the main world religions. In Years 10 and 11 pupils follow either a full or a short GCSE course. Some pupils may be entered for an Entry Level Certificate.

Parents who wish to withdraw their child from RE and/or the daily act of worship should write to the headteacher in the first instance. Parents have the right to withdraw their child from this aspect of the school's provision but, The Hollins, as an inclusive school, strives to include all its students in all aspects of the curriculum.

SEX EDUCATION

The school's policy on sex education complies with the Education Act (1986) and conforms to the Lancashire County Curriculum Policy on sex education. Sex education is delivered to all pupils at various times during their five years in the school through a range of subject areas. The physical aspects of sex education are taught within a moral framework emphasising personal responsibility and the value of family life.

There are elements of the course where contraception and sexually transmitted diseases, including AIDS are to be studied.

Parents are permitted to write to exclude their child from any aspects of sex education other than those elements which are required by the National Curriculum Science Orders. (Education Act 1993, Section 24). If parents should wish to withdraw pupils from any of these lessons they should contact the school to talk through any concerns they may have.

The School Nurse

The school nurse provides an opportunity for pupils to discuss health issues or problems at a 'Drop-In' session. This is a confidential service, which the school believes provides help and support for pupils in times of need or advice. If there are any issues you would like to discuss regarding this facility, please do not hesitate to contact the school.

HOMEWORK

Homework is set for all pupils and the co-operation of parents is sought to ensure that this is done properly and regularly. Taking an active interest in both schoolwork and homework is one of the best ways in which a parent can help their child's education, particularly by:

1. Providing a quiet place away from distractions, in which to work.
2. Establishing homework times/routine each evening.
3. Ensuring that homework is properly completed in good time. Each piece of written work should have the date, a title and should be neatly presented.
4. Reporting to the School if no homework appears to have been given for some time in a subject which is listed in the homework timetable.
5. Ensuring that your child brings to school each day a bag suitable for carrying books.
6. Showing an interest in the homework; testing any learnt work, accompanying your child to the Library for research or simply checking the list of homework set for the day.
7. Remembering that your time and interest are more valuable than anything else you can give to your child.

Homework is important for a number of reasons not least because it encourages self-discipline and a sense of personal responsibility. It is set when appropriate and meaningful. Occasions will occur when homework is not set by a subject teacher for a whole week. The emphasis in years 7, 8 and 9 is more on regularity than on quantity set. In years 10 & 11 the amount will vary considerably; pupils of higher ability will tend to receive more than those who experience difficulty in the basic subjects.

Homework will take a variety of forms: for example, learning, drawing, problem solving, researching and writing.

We recommend the following guidelines:

Year Time spent per evening

7	Between $\frac{1}{2}$ and 1 hour
8	Between $\frac{1}{2}$ and $1\frac{1}{2}$ hours
9	Between $\frac{1}{2}$ and $1\frac{1}{2}$ hours
10	Between 1 and 3 hours
11	Between 1 and 3 hours.



There is a space allocated within the homework diary for parents to communicate with teachers and for teachers to communicate to parents. Please ensure that you regularly check your child's diary for any messages and to encourage your child to complete it. Signing your child's diary each week enables form tutors to check that homework tasks are completed at home.

CHARGES FOR SCHOOL ACTIVITIES

All Education in School is free but when the school organises educational activities as an optional extra for the benefit of pupils, a charge will be made to cover the costs of the trip. A letter will be sent home stating the costs involved and inviting contributions.

Any activity for which parents are invited to make contributions will only go ahead if Governors are satisfied that the total costs of the activity can be met by the contributions.

All entries for public examinations will be free of charge, subject to the proviso that examination fees may be recovered from parents where a pupil fails to sit an examination without good reason or to complete any coursework requirements.

Governors reserve the right to charge parents for the following:

- Individual tuition provided at the request of pupils; eg music lessons
- Defaced, damaged or lost text books or wilful damage to school property
- Ingredients or materials required in practical subjects eg design and technology



LINKS WITH PARENTS

Home-School Partnership

We feel that it is important that parents are fully involved in the education process and share in the developments regarding their child and the school. Our Home-School Agreement is seen as the basis of our work together to secure the best educational opportunities for the children in our care.

Contacts

If Parents have queries concerning their children the Heads of Year should be contacted in the first instance. Heads of Year do have a heavy teaching load and may have to call parents back later in the day or at the end of school. The 2008-2009 Heads of Year are listed below:

Year 7	Miss E Furey
Year 8	Mrs K Ferguson
Year 9	Mr D Towers
Year 10	Mr G Hunter
Year 11	Mr P Drew

In emergencies the Deputy Headteacher, Dr I Butterfield, or any other member of the Leadership Team can be contacted.

Ofsted (2007) commented : *"There is a strong pastoral system and students say they enjoy school and feel safe" and also "Relationships between staff and students are good, leading to good behaviour in lessons and around the school"*

Assessment and Reporting to Parents

Assessment takes place in class, through homework, end of unit tests and examinations. Pupil progress is regularly reviewed by classroom teachers and form tutors and parents are informed if staff have serious concerns. A detailed written report is sent home once a year, with an "Interim Report" issued during the other two terms.

A successful partnership between home and school is essential in ensuring pupils make maximum progress. In addition to the annual Parents Evening there are a number of events planned in different year groups to involve parents in their child's education. This year's assessment calendar is printed on the next page.

School Website

The school website is updated on a daily basis, and provides a wide range of information including all the latest news and events, letters home and key dates. Please have a look at it and we would welcome any suggestions about anything else you feel should be included.

ASSESSMENT AND REPORTING TO PARENTS Calendar 2008-2009

Year 7	Introduction to KS3	Wed 10 th September
	Tutor Evening	Weds 22 nd October
	Parents' Evening	Thurs 26 th February
	Annual Report	Fri 10 th July
Year 8	Parents' Evening	Tue 10 th February
	Annual Report	Fri 26 th June
Year 9	Annual Report	Fri 13 th March
	Parents' Evening	Wed 18 th March
	Options Evening	Wed 18 th March
	Progression to KS4	Tue 24 th & Wed 25 th March
	End of KS3 Report	Friday 10 th July (provisnl)
Year 10	Introduction to KS4	Tuesday 16 th September
	Parents' Evening	Tuesday 18 th November
	Annual Report	Friday 27 th March
	Review Day	Tuesday 7 th July
Year 11	Annual Report	Friday 30 th January
	Parents Evening	Thursday 6 th November

EXAMINATION RESULTS 2008

GCSE results achieved by Year Group 11 (150) pupils in year group)

Subject	Entries	*	A	B	C	D	E	F	G	U	X	A*-C
Art	100	10	10	15	28	18	11	7	1	0	0	63
Business	22	2	4	8	4	2	0	1	1	0	0	18
Design & Technology: Food	32	3	4	5	11	6	2	0	1	0	0	23
D & T : Graphics	33	0	0	4	13	8	5	2	0	1	0	17
D & T : Res Mat	31	0	4	6	4	6	2	4	4	1	0	14
D & T : Systems	14	0	1	4	3	6	0	0	0	0	0	8
D & T : Textiles	31	2	7	4	12	5	1	0	0	0	0	25
D & T : Engineering	28	0	2	11	8	2	4	1	0	0	0	21
Drama	21	0	0	6	3	3	4	5	0	0	0	9
Drama BTEC	11	0	6	5	0	0	0	0	0	0	0	11
English Language	146	3	10	38	54	23	12	2	0	4	0	105
English Literature	145	7	23	38	31	30	10	1	1	4	0	99
French	8	0	1	1	2	2	2	0	0	0	0	4
Geography	22	1	2	6	2	6	4	0	1	0	0	11
HE Child Dev	13	0	0	0	4	5	1	2	1	0	0	4
History	66	4	13	24	12	7	5	1	0	0	0	53
Information Technology	40	0	25	3	12	0	0	0	0	0	0	100
Law	4	0	0	0	2	1	1	0	0	0	0	2
Mathematics	146	12	28	27	33	16	16	4	9	1	0	100
Music	1	0	0	0	0	1	0	0	0	0	0	0
PE	29	4	13	4	3	4	0	0	1	0	0	24
Religious Studies	126	6	23	37	34	13	6	6	0	1	0	100

Science	141	2	10	12	51	28	19	17	0	2	0	75
Spanish	8	0	0	2	2	4	0	0	0	0	0	4
Statistics	96	0	5	12	46	22	9	1	1	0	0	63

**GCSE/GNVQ Provisional Results 2008 for Pupils Aged 15:
Lancashire Averages for 2007 and National Averages for 2007**

	Achieving 5+ A*-C	Achieving 5+ A*-C including English & Maths	Achieving 5+ A*-G including English & Maths	Achieving 1+ A*-G or GNVQ equivalent	Average point score per pupil
ALL PUPILS					
The Hollins	68.0	60.0	94.1	98.0	398
Lancashire	61.6	48.2	90.0	97.7	375.4
England	60.1	45.9	89.6	97.8	374.3

Targets agreed by the Governing Body 2008

The percentage of pupils to achieve Level 5 or above in Key Stage 3 National Curriculum Tests in 2008	Governors' Agreed 2008 Target	Actual Result
English	74	Currently not available
Mathematics	83	79
Science	70	66
ICT	66	See PC

Target	Governors' Agreed 2008 Target	Actual Result
Percentage of pupils achieving 5+ A*- C GCSEs or equivalent	58	68
Percentage of pupils achieving 5+ A*- C GCSEs or equivalent including English and Mathematics	55	60
Percentage of pupils achieving 5+ A* -G GCSEs or equivalent including English and Mathematics	N/A	94.1
Average total GCSE point score	358	398

SCHOOL PROFILE

The school profile was launched in January 2006 to provide a standard format for schools to report annually to parents. It includes information about the school's performance and broader achievements, both in and beyond the classroom. The profile replaces the *Governors' Annual Report*.

The school profile sets out how well the school is doing, how its performance compares locally and nationally and its strengths and plans for improvement.

Our school profile can be accessed via the following web link:

<http://schoolsfinder.direct.gov.uk/8884195/school-profile>

or a hard copy can be requested from the school.

FURTHER INFORMATION

This prospectus aims to give parents sufficient basic information to make a choice as to whether The Hollins Technology College is the right school for their child. If you feel you need more information you are welcome to contact us.

COME AND VISIT US!

Our Open Evening will be held on 25 September from 6.30pm - 8.30pm. Do come with your child and see the school for yourself. If you are unable to make this date we will be happy to arrange for you to visit the school on another day. Please ring the school to make an appointment.