

Returning Officer for Governor Elections

Information

A. Eligibility

1. All parents of pupils at the school can be nominated as a candidate for a parent governor election except for:
 - (a) Elected Members of the Local Education Authority
 - (b) Anyone paid to work at the school for more than 500 hours in any 12 month period commencing on 1st August and finishing on 31st July.

B. Nomination

1. Any parent who wants to be nominated has to be proposed by one other parent of a pupil (child) at the school using the nomination form on the page opposite. It should be completed and sent to the Returning Officer by 12.00 noon on Monday 28 September 2009. Please note that there can be no extension beyond this time and date.

C. Parent Governors

1. The Governing Body of the school has several categories of governor, and "Parent Governor" is one of these categories. All governors carry equal status.
2. Responsibility rests in the governing body as a whole. Individual governors only have responsibility collectively in the governing body. To be a governor does not give personal authority.
3. The term of office for a Parent Governor is four years, and a parent governor does not have to resign if his/her child ceases to be a pupil at the School before that period of time ends, though he/she may do so if he/she wishes.

NOMINATION FORM

Before completing this form, please read the notes on the opposite page.

	SURNAME, INITIALS Mr/Mrs/Miss/Ms	ADDRESS	SIGNATURE
Nominee	(Capitals)		
Proposer	(Capitals)		

Declaration of Nominee: I am willing to accept nomination and confirm that I am not disqualified from becoming a governor. Should I be elected I agree that if I subsequently become disqualified I will notify the Clerk to Governors in writing.

Should I be elected I understand that information on my governorship will be made available to the County Council for its use in providing support to school governors*.

* In this respect the Data Controller is Lancashire County Council and the nominated officer for data protection is the Data Protection Officer.

Signed:

Date:

This form must be returned to the Headteacher by **12.00 noon on Monday 28 September 2009**. Late nominations will not be accepted.