

# THE HOLLINS TECHNOLOGY COLLEGE

Hollins Lane Accrington Lancs BB5 2QY  
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Headteacher: Mr M Jackson

NAME OF PUPIL: ..... FORM .....

## **IMPORTANT INFORMATION PLEASE KEEP THIS LETTER IN A SAFE PLACE**

### **SEVERE WEATHER / EMERGENCY SCHOOL CLOSURE**

We are now getting to the time of year when the bad weather can make travelling dangerous to and from school. The Hollins is situated at the top of a hill and is one of the highest secondary schools in the county of Lancashire. As many of our pupils and staff travel considerable distances to the school by car and by public transport, we are heavily reliant upon passable roads around this exposed part of the town.

Please tune into Radio Lancashire, who regularly broadcast details of schools which are closed. If the bad weather starts **during the school day, parents should again listen to Radio Lancashire**, who will be contacted immediately after the decision to close is made.

Please keep this notice in a safe place. It contains important information concerning the safety of your child when the weather causes transport difficulties or the school to be closed.

**If there is bad weather, for example a heavy overnight snowfall, listen to Radio Lancashire. Please do not telephone the school to see if it is open that day, as the lines soon become overloaded.**

**Radio Lancashire 95.5, 103.9 and 104.5 FM**

### **EARLY CLOSURE PROCEDURES**

If the school has to close early the following options are available:-

- You can pick your child up from school.
- Your child can walk home.
- With your permission your child can go to another pupil's or relative's home.
- Your child can stay in school. Pupils will be allowed to stay in school until 3.00pm if parents wish it. However, it will be the responsibility of the pupil to report to the school office.

**Ensure that your child is aware of your wishes with regard to school closure procedures. The forced closure of the school will, by necessity, be done quickly and pupils will be made aware of the options open to them (buses available/unavailable, and that the school will remain open until all pupils have left safely).**

If school does close early pupils should be advised to make their way home in pairs or small groups wherever possible. In such circumstances, please stress to your child the importance of responsible behaviour, as the conditions will be treacherous, especially when crossing roads.

If bad weather is expected, please ensure that your child is adequately dressed and has emergency money for the journey.