

THE HOLLINS TECHNOLOGY COLLEGE

Hollins Lane, Accrington, Lancs, BB5 2QY
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Email: enquiries@thehollins.com
Headteacher: Mr S Campbell

NAME
OF
PUPIL: _____

IMPORTANT INFORMATION PLEASE KEEP THIS LETTER IN A SAFE PLACE

SEVERE WEATHER / EMERGENCY SCHOOL CLOSURE

Dear Parents,

We are now getting to the time of year when the bad weather can make travelling dangerous to and from school. The Hollins is situated at the top of a hill and is one of the highest secondary schools in the county of Lancashire. As many of our pupils and staff travel considerable distances to the school by car and by public transport, we are heavily reliant upon passable roads around this exposed part of the town.

If the radio station states the school is closed, please do not send your child. Listen carefully to the broadcasts. If the bad weather starts **during the school day, parents should again listen to the local radio stations**, who will be contacted immediately after the decision to close is made.

Please keep this letter in a safe place. It contains important information concerning the safety of your child when the weather causes transport difficulties or the school to be closed.

If there is bad weather, for example a heavy overnight snowfall, listen to the Local Radio (details below)

Please do not telephone the school to see if it's open that day, as the lines soon become overloaded.

All information as to the school's status will be given out on the radio stations listed below:

Radio Lancashire	855Khz Medium Wave or 95.5, 103.9 and 104.5 FM
Red Rose Radio	999 Khz Medium Wave
Rock FM	97.4 Mhz FM
2BR	99.8 FM
Century FM	105.4 FM

If you are able to collect your child, then please do so. In the past, school buses were often able to come early, but the changes in contractors may mean that this is not possible.

The options for your child, if the school has to be closed early are:

- to walk home
- with your permission to go to another pupil's or relative's home
- to stay in school. Pupils will be allowed to stay in school until 3.00 p.m. if parents wish it. However, it will be the responsibility of the pupil to report to the school office.

Ensure that your child is aware of your wishes with regard to school closure procedures.

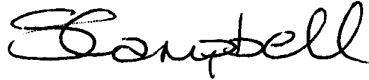
The forced closure of the school will, by necessity, be done quickly and pupils will be made aware of the options open to them (buses available/unavailable, and that the school will remain open until all pupils have left safely).

continued overleaf /

Children should be advised to make their way home in pairs or small groups wherever possible. In such circumstances, please stress to your child the importance of responsible behaviour, as the conditions will be treacherous, especially when crossing roads.

If bad weather is expected, please ensure that your child is adequately dressed and has emergency money for the journey.

The school telephone number (for use in **emergency only** in these special conditions) is 01254 233500.

A handwritten signature in black ink that reads "Campbell". The signature is written in a cursive style with a large, prominent 'C' at the beginning.

Steve Campbell
Headteacher